

Minutes of Committee Meeting		FAS	
Date:	30 August 2022	Chair:	Bobby Manoo
Time:	19:00 GMT	Secretary:	Helen Edwards
Venue:	Zoom Conference	Author:	Bobby Manoo
Attendees:	Bobby Manoo		✓
	Helen Edwards		✓
	Clive Inglis		✓
	Tej Dyal		✓
	Simon Hurst		✓
	Mike Meynell		✓
	Barry Cassells		✓
	Grey Liple		✓
	Nick Phillips		✓
	Adrian Challinor		✓
	Andy Sawers (co-op)		✓
	Asra Jilani (co-op)		✓
	Roger Geeson (co-op)		☒
	Gurinder Lall (co-op)		☒
		☒	

Coordinators:

Lectures and Talks Coordinator:	Helen Edwards
Observing Coordinator:	Mike Meynell
Workshops and Events Coordinator:	Clive Inglis
IT Coordinator:	Simon Hurst
Media and Comms Coordinator:	Adrian Challinor
Website Coordinator:	Mike Meynell

Administration Team

Overall Administration - Bobby

- Plan for the next AGM on 12th September is progressing.
 - o Tej has reported that Greg has provided title and subject so no further actions in terms of the talk.
 - o Simon will need to get a copy of his presentation by the 8th.
 - o Book signing to take place before and after event. Bobby to confirm details with Sarah.
 - o Simon to go over to the NMM on the 7th to run a test. Adrian, Tej offered to assist.
 - o Martin Male has agreed to assist with the election in terms of coordinating the election. Bobby and Helen to brief Martin on the procedure by having a chat firstly and then requesting Martin to do a dry run 45 mins before the event.

- Eddie Yeadon tributes – Options:
 - Grey's proposal has been proven to be difficult to take forward. If the bench idea proves to be workable in the future then we can pick it up. Else we will drop this idea. The overall feedback is that we have done a sufficient amount of tributes and should anything feasible come up then we can revisit this. For now this item is closed.
- Proposal for volunteers for events and committee members.
 - Proposal of Mark Jeffery to join the Committee was made by Clive, Simon, Tej. Feedback following a discussion between Bobby and Mark has been provided and there was agreement to propose Mark as an elected committee member at the next AGM.
 - Gurinder to be promoted to an elected member of the Committee. This will fill all the 12 slots for elected members.

Committee Secretary - **Helen**, Gurinder, Asra

- Helen to update on the role of Committee Secretary and also membership secretary for the new season and who will be best placed to take this up for the new season. BM and Helen to catchup on this ahead of the next cttee meeting.

Expenses

- Report from Committee on any outstanding expenses to be claimed? Helen to make one claim for BAA. No other claims to be made. To be made as soon as possible.
- Zoom payments to be moved from Mike and investigate if this can be done directly by RMG.

Lectures and Talks Team

Main lectures - **Helen**, Gurinder, Andy, Simon

- Brief update from Helen on Main Lecture Schedule for upcoming months.
 - Lecture slots for next season. First few months have been confirmed. December is not yet taken, Helen is chasing to get this filled.
 - At the last meeting, it was agreed to proceed with Hybrid talks for all main lectures and encourage members to attend in person. However, there are some other considerations. We will need to determine how to get more in person attendees else we may lose the facility of the Lecture Theatre if there are less than half capacity. We should also consider the perspective of the Speaker in terms of a live audience. Alternatively, we need to also still keep in mind that Covid is not over and there may be difficulties for in-person attendance, and also the ULEZ charges.

We have agreement to make the December lecture (In Person Live / Zoom recorded only). We will also consider doing this earlier than December depending on turnout at the prior events. Then evaluate it and make the decision at the first cttee meeting in 2023.

- Update on email review to make invite emails more concise. **Helen** to arrange email meeting to review this. Include Grey, Simon, Barry, Adrian.
- Update on alcoholic post lecture drinks. No update on this item yet as the option of us purchasing the wine and serving ourselves have not yet been confirmed.

HOA talks - **Andy**, Bobby, Simon

- No need for a handover from Andy as Bobby and Adrian will cover the next season.
- Proposal for first talk around the excavation at the ROG. Andrew Mayfield with Malcolm Porter.
- Plans for next season - Bobby and Adrian to get together and work this through. Also look at venues and also in person.

Special Talks - **Gurinder**, Grey, Asra

- Update from **Gurinder** based on action to organize a meeting with this group – **Gurinder, Grey, Asra, Tej**.
- Bobby to follow up with Gurinder on this item.

Observing Team

Blackheath - Mike, Nick, **Tej**

- Tej will be running Blackheath Observing for the next season and will be supported by Mike. All the dates have been allocated from Sep to Apr and these have been published on the website. There was a concern about football pitch markings and these are used on Sundays during the day so no issues.

Solar - **Clive**, Tej, Simon, Roger, Nick

- Updates on plans for Solar viewings for next season. No plans just yet, we have had issues with access since the South building is closed. Bobby to arrange contact between Clive and the Manager (Lance Bourne) to work out options for the public events. Mike, Clive to attend this meeting as well.
- We will try to start around end of May for these events.
- Repairs to solar telescope mount being organized between Mike and Clive. The nightingale scope is in a bad shape and Clive mentioned to Emily who promised to look into it. Clive to follow up.

ROG team GET and AMAT sessions - **Tej**, Nick, Simon, Roger

- **Tej** to update on plans for next season. Request has been made and a new coordinator at the ROG is now in place. We will need to wait for her initiation and then will get some feedback around the second week of September.

External Observing - **Grey**, Nick, Roger

- Nick to look after the Romney observing session and get some dates from Martin Male.
- No response from Scilly Isles, Grey will follow up on this.
- Grey also looking at some other observing items and see if there are interests in having in-person visits. Grey to put this into a document with all possibilities and the share with the committee.

Workshops and Events Team

Practical workshops - **Mike**, Tej, Clive

- Are we in a position to start putting together some proposals for resumption of in-person workshops?

- Clive spoke with Rupert and he was interested in doing some workshops after Christmas on the imaging side. Clive to try and pin him down to dates and then get the room booked for the event. Mike, Tej, Grey can also chip in and see if we can get about 4-5 done in the next season.

Outreach/trips – **Clive**, Grey

- Grey to update on the following.
 - o Charlton and Woolwich Free Film Festival. 17th September for film showing – Dune. Will go over and take some telescopes, they want us to setup and talk to general public. It is within the bomb ruins of the church so access is limited. Grey may consider giving a talk.
 - o Crayford Manor House AS Exchange – Will be visiting soon to explore options and to evaluate how we can work together.

IT Team

IT technical - Tej, Simon, Barry Adrian

- No issues from Simon to report.
- Update on backup to Simon on NMM technical items. Training session to be arranged by Simon to go through the technical items for the front of the Lecture theatre. Feedback from Louise is that only Simon is allowed in the room. We need to push this further and see if we can get another. Bobby and Simon to work through the comms on this.
- Barry is happy with the videos thus far and will continue.

Media and Comms Team

Email administration - Adrian, Helen, Andy

- Update on email handover. This is checked off as complete and email has been taken off from both Andy and Helen.
- Email list has been brought up to date and the mailbox has been cleaned up.

Social media admin – Adrian, Andy, Barry

- Update on social media, Tej to be included into this group.

All logins and passwords to the social media accounts have been handed over from Andy.

Website Team

New Website has been proposed and this team is in the process of putting together action plan on updating the FAS site. Update to be provided by Mike/Simon.

- Mike has been working with Simon on the website including content. Website is now ready to go.
- Old Flamsteed.info content has been archived and there is a link on the new website to the old website.
- Final backup to be made and then redirect the current site to the new website using the current URL.
- Transition can take from a few hours to up to 3 days.
- Agreement to switch to the new website in time for the AGM on 12th September.

- At this time, Mike and Simon will manage the site, new roles will be taken up at the next cttee meeting.

AOB

- Andy has proposed to introduce an Online Only membership for FAS at a reduced price. Andy to send through a proposal on this and we can pick it up for consideration.